

VENDOR REGISTRATION FORM

I / We do hereby request you to create vendor code as per the details given below.

Vendor Code:

Details required for creating new **Vendor account** [strike which is not applicable]

S.No	Particulars	Details
Vendor General Details		
1	Name of the vendor	
2	Address line 1	
3	Address line 2	
4	Address line 3	
5	City	
6	Postal code	
7	Country	
8	Telephone no. (*)	
9	Fax no.	
10	E-mail ID (*)	
11	Alternate payee address	
12	Contact person	
Vendor Bank Details		
13	Name of the beneficiary company (*)	
14	Name of the bank (*)	
15	Bank's Branch	
16	Address of Bank	
17	Telephone No. of Bank	
18	IFSC Code (*)	
19	Bank Account Number (*)	
20	Account Type (SB/Current/CC) (*)	
Vendor Tax / Legal Details		
21	Permanent Account Number (PAN) (*)	
22	GST Registration no. (*)	
23	Covered under MSMED Act 2006	
24	TDS Exempted u/s 197	
25	Proprietary / Partnership Firm / Pvt Ltd Company Others	
26	Turnover of Last 3 year (*)	
27	Manufacturer / Dealer / Stockist (Brand details)	

(*) Details Mandatory with copy of PAN, GST , Turnover

I / We hereby declare that the particulars given above are correct and complete in all respects

Please update your records as mentioned above.

Date :
Place :

Signature of the vendor
(with Company Seal)

Note : Please read instructions before filling the form & Furnish details on letterhead with seal and signature.